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Hillsborough County
 PUBLIC SCHOOLS
 Preparing Students for Life

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2/9/2017

Dear Parents/Guardians:

All educators in Florida are monitored to ensure they meet certification and training requirements as mandated by law. Per Florida Statute 1012.42, when a teacher is assigned teaching duties out of the field in which the teacher is certified, the parents of all students in the class shall be notified in writing. Per the No Child Left Behind Act (NCLB), we are also required to notify parents when their child has been taught for four or more consecutive weeks by a teacher not highly qualified for that class.

Hillsborough County Public Schools is committed to providing quality instruction for all students and does so by employing the most qualified individuals to teach and support each student in the classroom. The district is assisting our teachers by developing an *Individual Professional Development Plan* to complete the requirements needed to become in-field and/or highly qualified.

All of our teachers are certified to teach, although some of them are currently out-of-field and/or not highly qualified (HQ) and are working on additional areas of certification. You have the right to know the professional qualifications of the teachers or paraprofessionals who instruct your child. Federal law allows you to ask for certain information about your child's teachers and requires us to give you this information in a timely manner if you ask for it. If you would like more information, please contact the school at (813)233-3335.

The table below lists teachers who are currently out-of-field and/or not highly qualified (HQ).

Teacher	Classes Taught Assignment(s)	Assignment Start Date	Certification(s) Held	Out-of-Field Area/Classes	Highly Qualified
Ambrosino, Meghan	VE/Social Studies	7/1/12	Elem.Ed K-6 Middle Grades Intergrated Curriculum	Social Studies	Y
Baldwin, Tori	Family Consumer Science	8/10/2016	Business Education	Family Consumer Science	N
Dickinson, Wendy	Math	8/10/2016	Middle Grades Math	ESOL, Algebra, Math for Collage Readiness	Y – Middle Grades Math N – Math 6-12
Giampa, Vincent	EBD/Science	7/1/2015	Biology 6-12	Middle Grades Science, ESE	N
Proenza, Sylvia	ESE/Reading	8/1/2015	ESE/Elem Ed SWD Bank	Reading	N

Sincerely,

Tibor Kovacs
 Principal